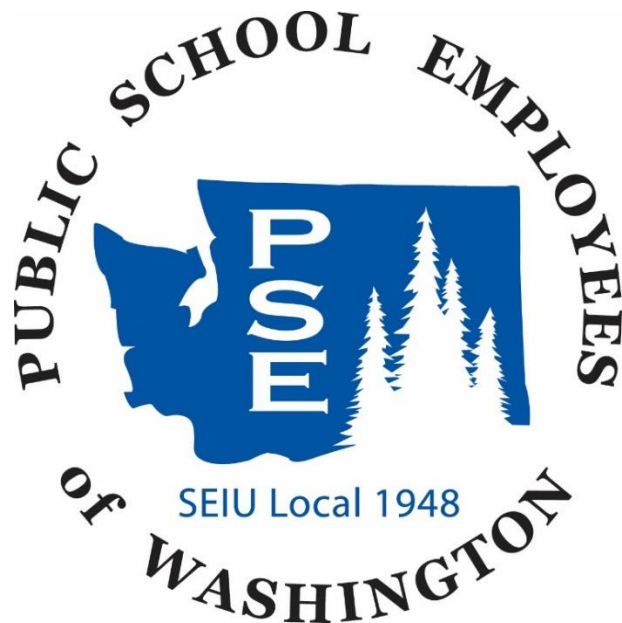


CHAPTER BYLAWS

Amended July 13, 2020

PUBLIC SCHOOL EMPLOYEES OF STANWOOD - CAMANO



Public School Employees of Washington/SEIU Local 1948

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PREAMBLE

Employees organize primarily to secure better wages, hours, and working conditions.

Employees also organize in order to participate in the decisions, which affect them at work. One of the fundamental tenets of democratic government is the consent of the governed.

We are both employees and citizens.

Collective bargaining is the expression of citizenship in employment. Participation in the political life of the nation, state, local municipalities, and school district is but another aspect of that citizenship.

In the same way that we are organized to improve the terms and conditions of employment, we are equally dedicated to exert ourselves, individually and collectively, to fulfill the promise of American life.

THEREFORE, we, the classified school employees of Stanwood-Camano School District, in meeting, adopt these Bylaws this 25th day of March, 1975.

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ARTICLE I

The name of this chapter shall be the Public School Employees/SEIU Local 1948 of Stanwood-Camano School District.

ARTICLE II

This local chapter shall be affiliated with and be a chapter of the Public School Employees of Washington/SEIU Local 1948, a not for profit 501(c) 5 labor organization operating under the laws of the State of Washington. This chapter was chartered by Public School Employees of Washington, on March 25, 1975.

ARTICLE III

This chapter shall continue until a majority of all of the members vote to dissolve the chapter.

ARTICLE IV

The purpose and objectives of this chapter are:

- 1 A. To carry out and assist on a local basis the purpose and objectives of the Public School
2 Employees/SEIU Local 1948 of Washington.
3
4 B. To promote the local chapter of Public School Employees/SEIU Local 1948 in the Stanwood-
5 Camano School District.
6
7 C. To promote the welfare of the membership the classified employees of the Stanwood-Camano
8 School District, and to provide a voice in the determination of the terms and conditions of
9 employment.
10
11 D. To confer and negotiate in good faith, with respect to grievance procedures and collective
12 negotiations on personnel matters, including wages, hours, and working conditions, vacations,
13 holidays, and other conditions of employment. We are committed to the process of collective
14 bargaining as a desirable, democratic and effective method to achieve this.
15
16 E. We shall also employ available legislative and political action to establish adequate financial
17 provisions for the improvement of public school education and equitable consideration for the
18 classified school employees from the State Legislators.
19
20 F. To establish better fellowship and understanding among classified school employees and to strive
21 for their overall betterment through training, legislation and Association benefits.
22
23
24

ARTICLE V

MEMBERSHIP

Section 1. Eligibility.

30 Except as otherwise provided in these Bylaws, any person without regard to race, sex, creed, color,
31 national origin, political or religious beliefs and sexual orientation, who meets the requirements
32 hereinafter listed shall be eligible for membership.
33

- 34 A. All persons regularly employed as a classified school employee (as defined by the Public
35 School Employees of Washington/SEIU Local 1948) by or in Stanwood-Camano School
36 District, and who are members of the Public School Employees of Washington/SEIU Local
37 1948, are eligible for membership in the chapter.
38

Section 2. Dues.

- 40 A. Dues shall be authorized by each employee by signing the dues authorization card supplied by
41 Public School Employees of Washington/SEIU Local 1948. Authorization cards will be handed
42 out by the Chapter Membership Chairperson, Building Representative or Vice President.
43
44 B. The current State dues are one point five percent (1.5%) of gross monthly income.
45
46 C. Membership dues are not refundable except when an error resulting in an overpayment exists.
47
48

1 **Section 3. Local Dues.**

2 A. Local membership dues of the chapter shall be three dollars (\$3.00) per month. One hundred
3 sixty-eight dollars (\$168.00) of the local membership dues per month is to support the local
4 chapter student scholarship fund of \$2,000.00, dispersed annually to qualified recipients. The
5 remaining balance of the collected local membership dues is to support the cost of the local
6 chapter administration (including Member Grants).

7
8 B. Membership dues shall be payable monthly in the form of an automatic payroll deduction
9 administered by the Stanwood-Camano School District payroll department.

10
11 **Section 4. Rights.**

12 A. Members shall suffer no impairment of freedom of speech (verbal and written) concerning the
13 operations of this chapter. Active discussions of organizational affairs shall be encouraged
14 within this chapter and kept confidential. Members shall have the right to full participation,
15 through discussion and vote, in the decision-making processes of the chapter and to pertinent
16 information needed for the exercises of this right.

17
18 B. Members shall have the right to fair and democratic elections at all levels of the chapter. This
19 includes due notice of nominations and elections, equal opportunities for competing candidates,
20 and proper election procedures which shall be specifically set forth.

21
22 C. Members shall have an equal right to run and hold office, except those persons set forth in RCW
23 41.56.030, Paragraph 2, a, b and c, and those employees classified either by State statute or
24 appropriate State regulatory agencies as being a “supervisory employee.”

25
26 D. Members shall have the right to a full and clear accounting of all organizational funds. At all
27 levels such accounting shall include, but not be limited to, periodical reports to the membership
28 by appropriate fiscal officers or by independent auditors not otherwise connected with the
29 chapter, and a financial audit at least once a year which is made available to all members.

30
31
32
33 **ARTICLE VI**

34
35 **MEETINGS**

36
37 **Section 1.**

38 General membership meetings of this chapter shall be held at least three (3) times annually at a time and
39 place to be fixed by the membership or the Board of Trustees. Number of meetings can be adjusted in
40 case of National or State Emergency.

41
42 **Section 2.**

43 Special meetings may be called by the President, the Board of Trustees, or by petition filed with the
44 President and signed by twenty percent (20%) of the members of this chapter.

45
46 **Section 3.**

47 The President shall provide at least five (5) days notification to all members of any meeting called.
48



1 However, said five (5) days notice may be waived by the Board of Trustees provided that every
2 reasonable effort is employed to notify the membership of the meeting.

3
4 **Section 4.**

5 At any meeting of the membership of this chapter, each member present shall be entitled to one vote. A
6 member must be present to vote – no proxy vote will be allowed. A minimum of ten (10) members must
7 be present to constitute a quorum before any chapter business may be transacted. When a chapter
8 meeting is called for the purpose of voting on a tentative contract agreement, the membership shall be
9 provided five (5) working days to view the tentative agreement prior to a ratification vote.

10
11 **Section 5.**

12 Voting may be conducted electronically by a PSE approved online voting service during a National
13 Emergency.

14
15
16 **ARTICLE VII**

17
18 **MANAGEMENT**

19
20
21 **Section 1.**

22 The business and property of this chapter shall be managed by a Board of Trustees, except when the
23 meetings of the chapter are in session. All matters affecting the purposes, aims and means of
24 accomplishing the purposes of this chapter, not specifically provided for in these Bylaws or by action of
25 the members at a regular or special meeting, shall be decided by the Board of Trustees. The Executive
26 Board shall be limited to authorizing expenditures of no greater than five hundred dollar (\$500.00)
27 without Supermajority (60%) approval of the Board of Trustees.

28
29 **Section 2.**

30 The Board of Trustees shall be composed of the Executive Board (which includes President, Vice
31 President, Secretary, Treasurer and Past President [Non-Voting]) and the Trustees-at-Large.

32
33 The Trustees-at-Large includes a unit representative elected by the unit from each of the following
34 classifications of employees and a building representative from each of the school district buildings
35 (SHS, PSMS, SMS, SEL, TCE, CES, UES, EBE), if represented by the local Public School Employees
36 chapter:

37 Classifications:

- 38 1. Transportation
- 39 2. Food Service
- 40 3. Secretarial
- 41 4. Custodial
- 42 5. Paraeducator
- 43 6. Maintenance/Grounds
- 44 7. Professional/Technical
- 45 8. Security
- 46 9. Membership Chair
- 47 10. Other units requesting further affiliation

1 Unit representatives may be represented on the Board of Trustees by a designee of his/her choosing.
2 The unit representative must designate his/her replacement in writing and a separate designation must be
3 provided for each meeting of the Board of Trustees.

4
5 **Section 3.**

6 Trustees-at-Large (Classification and Building Representatives) shall be elected in May and installed at
7 the first meeting in September for a term of one (1) year.

8
9 **Section 4.**

10 The Trustees-at-large and Executive Board shall hold regular meetings each month, and such special
11 meetings as the President or the Board shall deem necessary for the competent management of affairs of
12 the chapter.

13
14 **Section 5.**

15 Each member of the Board of Trustees shall possess one (1) vote in matters coming before the Board.
16 All voting at meetings of the Board of Trustees shall be by each member present in person and voting by
17 proxy shall not be allowed. A majority of the members of the Board of Trustees shall constitute a
18 quorum.

19
20 **Section 6.**

21 Any trustee may be removed from office by a two-thirds (2/3) majority vote of the membership at any
22 regular or special meeting of the membership of the chapter. Notice of the proposed removal of the
23 trustee must be given to the trustee five (5) days prior to the date of the meeting at which the removal is
24 to be voted upon. Such notice to the trustee must state the cause for the proposed removal.

25
26 **Section 7.**

27 Unexcused absences from two (2) consecutive meetings of the Board of Trustees shall be due cause for
28 removal of the trustee by the Board of Trustees. Removal of a Board member because of excessive
29 absenteeism shall not require the 2/3 vote of membership.

30
31 **Section 8.**

32 Any vacancies occurring on the Board of Trustees by reason of death, resignation or removal shall be
33 filled by the remaining trustee. In the event that such a trustee is an officer, the President position would
34 be filled by the Vice President for the duration of the term. Other Executive Board positions would be
35 selected from the membership at large for the duration of the term. All other trustees' vacancies shall be
36 filled from the classification of which they are representatives. Such appointee shall serve during the
37 unexpired term of the trustee whose position has become vacant.

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41 **ARTICLE VIII**

42
43 **OFFICERS, NOMINATIONS AND ELECTIONS**

44
45 **Section 1.**

46 The officers of this chapter shall be a President, a Vice President, a Secretary, and a Treasurer. All
47 officers shall be elected for a term of two years. President and Secretary positions will be elected in
48 even years, Vice President and Treasurer positions will be elected in odd years. This will ensure

1 continuity in the chapter. In the case of a National Emergency, voting for Executive Board positions can
2 be suspended up to twelve (12) months.

3
4 **Section 2.**

5 Nominations shall be submitted by the Membership-at-Large to the Board of Trustees. Nominations
6 will also be accepted from the floor at the General Membership meeting held to elect officers.

7
8 **Section 3.**

9 To be eligible for office, a member must be in good standing for one year immediately preceding the
10 election, except in the initial election held in this chapter, and must qualify under the provisions of
11 Article V, Section 1.

12
13 **Section 4.**

14 Officers shall be elected by secret ballot vote, and the balloting shall be so conducted as to afford all
15 members a reasonable opportunity to vote. At least ten (10) days advance notice shall be given the
16 membership prior to the holding of the election. See Article VI, Section 5 for National Emergency
17 Electronic Elections.

18
19 **Section 5.**

20 Every officer and trustee shall, upon assuming office, subscribe to the duties of an officer and trustee,
21 contained in these Bylaws. We are committed to the process of collective bargaining as a desirable,
22 democratic, and effective method to achieve this.

23
24
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26 **ARTICLE IX**

27
28 **DUTIES OF OFFICERS AND TRUSTEES**

29
30 **Section 1. President.**

31 The President shall preside at all meetings of the chapter and of the Board of Trustees. The President
32 shall supervise all activities of the chapter; execute all instruments in its behalf; counter-sign all checks
33 drawn against the fund of the chapter; appoint all special committees of the chapter subject to the
34 approval of the Board of Trustees; report periodically to the membership regarding the progress and
35 standing of the chapter in regard to the President's official acts; perform all other duties as prescribed in
36 the Bylaws and perform such other duties usually inherent in such office. The President shall be an ex-
37 officio member of all Committees. The President shall receive three hundred dollars (\$300.00) per
38 month, while serving in the position.

39
40 **Section 2. Vice President.**

41 The Vice President shall act for the President in the President's absence and perform such other acts as the
42 President or Board of Trustees may direct. The Vice President may be authorized, by the Board of
43 Trustees, to act as a co-signer of checks drawn on the funds of the chapter in place of or in addition to
44 either the President or Secretary. The Vice President and/or Membership Chair shall also be responsible
45 for new member orientation prior to the start of the school year and ½ hour prior to General Membership
46 meetings, and other duties assigned by the President or Board of Trustees. The Vice President will be
47
48

1 required to assume the President's responsibilities if the President dies, resigns, or is removed from the
2 position The Vice President shall receive one hundred dollars (\$100.00) per month, while serving in the
3 position.

4
5 **Section 3. Secretary.**

6 It shall be the duty of the Secretary to keep all records of the chapter, update PSE Chapter Calendar,
7 maintain/decimate information from the PSE Chapter email to the Executive Board, the Board of Trustees
8 and membership, as well as perform other such acts as the President and Board of Trustees may direct.
9 The Secretary shall receive one hundred dollars (\$100.00) per month, while serving in the position.

10
11 **Section 4. Treasurer.**

12 It shall be the duty of the Treasurer to receive and be accountable for all funds and monies belonging to
13 the chapter; pay all obligations incurred by the chapter in payment as authorized by the Board of
14 Trustees; maintain bank accounts and depositories designated by the Board of Trustees; and such money
15 shall be withdrawn only by checks signed by the President and/or Vice President and the Treasurer; and
16 shall render periodical financial reports as required by the Board of Trustees or by the membership; and
17 keep an accurate record of receipts and disbursements; and shall act as custodian of all properties of the
18 chapter. The Treasurer will be responsible for monitoring Student and Member Scholarship/Grant
19 applications. The Treasurer shall receive one hundred dollars (\$100.00) per month, while serving in the
20 position.

21
22 **Section 5. Immediate Past President.**

23 The Immediate Past President may serve as a non-voting advisor to the Board of Trustees. To serve, the
24 Immediate Past President must meet the membership eligibility requirements described in these Bylaws.

25
26 **Section 6. Trustee.**

27 A trustee shall represent the classification of employees (See Article VII Section 2) and one from each
28 building shall be elected to the Board of Trustees and will address the needs, desires, and concerns of the
29 members in their classification/building. They will be responsible, along with the Grievance Committee,
30 in advising an employee about their contractual rights.

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34 **ARTICLE X**

35
36 **MISCELLANEOUS PROVISIONS**

37
38 **Section 1.**

39 This chapter shall be at all times subject to the provisions of the Articles of Incorporation and Bylaws of
40 the Public School Employees of Washington/SEIU Local 1948.

41
42 **Section 2.**

43 Except to the extent specified in the Bylaws, no officer of this chapter shall have the power to act as
44 agent for, or otherwise bind this chapter in any way whatsoever. No member or group of members or
45 any other person or persons shall have the power to act on behalf of for otherwise bind the chapter
46 except to the extent specifically authorized in writing by the Executive Board and/or Board of Trustees
47 of the chapter.

1 **Section 3.**

2 The latest edition of Robert’s Rules of Order shall be the guide in all cases in which they are
3 applicable, and in which they are not inconsistent with the Constitution, Bylaws and special rules of this
4 chapter or of the Public School Employees of Washington/SEIU Local 1948.

5
6 **Section 4.**

7 There shall be no disclosure of internal PSE information outside of trustee or chapter meetings.
8
9
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11 **ARTICLE XI**

12 **COMMITTEES AND DELEGATES**

13
14 **Section 1. Grievance Committee.**

15 A Grievance Committee shall be composed of a member of the Executive Board and a unit
16 representative from that classification.
17

18 A. Definition: A grievance is a contract violation.

19 B. The Grievance Committee shall:

20 1. Be chaired by the Executive Board Member of the Chapter unit.

21 a. The Grievance Chair:

22 i. Receives a copy of all grievance forms that have been filed.

23 ii. Observes Grievance Steps Outlined in Article XV Section 15.1.1 of the CBA.

24 iii. Receives notification on how the grievance is proceeding.

25 iv. Receives written notification on how the grievance was resolved. The
26 Grievance Chair will also maintain files containing all pertinent
27 information on each grievance.

28 2. Meet as necessary to assure proper process and ensure all rights of the employee are
29 protected.

30 C. Members present constitute a quorum.

31 D. Grievant shall be invited to any and all sessions or hearings regarding his/her grievance.

32 E. Grievant will be informed of all decisions regarding his/her grievance.
33
34

35 **Section 2. Bargaining Committee.**

36 The Bargaining Committee shall be composed of the Executive Board and one representative, elected by
37 the unit, from each of the following classifications of employees of the school district if represented by
38 the local Public School Employees chapter:
39

40 Classifications:

41 1. Transportation

42 2. Food Service

43 3. Secretarial

44 4. Custodial
45
46
47
48



- 1 5. Paraeducator
- 2 6. Maintenance/Grounds
- 3 7. Professional/Technical
- 4 8. Security
- 5 9. Membership Chair
- 6 10. Other Recognized Classifications
- 7

8 The Immediate Past President may serve on the Bargaining Committee so long as the Immediate Past
9 President meets the membership eligibility requirements described in these Bylaws.

10
11 A. Bargaining Team members shall:

- 12 1. Comprise of the PSE Regional Representative, Executive Board, and one representative
13 from each classification. [Chairperson will be the Local Chapter President]
- 14 2. Be provided with training in the process of negotiations, prior to any formal
15 negotiations or meetings with the School District. This will assure that our Bargaining
16 team is well versed in the process and provide continuity.
- 17 3. Be responsible for assembling and incorporating input from their respective sections
18 for the proposed contract.
- 19 4. Prepare proposed contract under the leadership of PSE, and the Bargaining Team
20 members.
- 21 5. Refer the proposed contract to the membership for their review/input.
- 22 6. Give full consideration to the wishes and problems of all individual classifications.
- 23 7. The Chairperson, with Stanwood-Camano PSE Secretary, shall keep an accurate
24 attendance record of each negotiation session.
- 25 8. A non-bargaining PSE member, in good standing, will serve as the scribe for
26 bargaining with the District. Except in the case of a National Emergency, the meetings
27 will be held electronically and recorded. The recording will be transcribed and sent
28 out to all Bargaining members (PSE and District). The scribe cost will be shared
29 between PSE and the SCSD.

30
31 B. Before the proposed contract is presented to the School District for negotiation purposes,
32 reasonable attempts will be made to inform the membership, by classification and at a general
33 meeting. In the case of a National Emergency, this information will be sent out electronically
34 to all PSE members in good standing.

35
36 C. Presentation of the negotiated contract:

- 37 1. The general membership will have five (5) working days to review the negotiated
38 agreement before a vote of the general membership is held to ratify the contract.
- 39 2. The general membership will have at least two opportunities (one in Stanwood and one
40 on Camano Island) for discussion with the PSE Field Representative and/or the
41 Chapter President prior to ratification of the negotiated agreement.
- 42 3. In the case of a National Emergency, this information will be sent electronically.

43
44 D. The Committee and Committee Chair shall proofread the final negotiated contract and all
45 attachments to the contract prior to attaching final signatures to the contract.

1 **Section 3. Annual Audit.**

2 An Annual Audit shall be conducted by July 31 by an outside certified accounting agency; or a second
3 audit may be conducted if the Treasure resigns during their term. A copy of the audit will be provided
4 from the CPA to the Executive Board.

5
6 **Section 4. Convention Delegates.**

7 The maximum number of delegates and/or alternates (not to exceed 6 delegates) who may attend the
8 Annual Convention shall be determined by the PSE/SEIU State Bylaws: the maximum the chapter will
9 send will be determined by the Board of Trustees. Convention delegates shall be recommended by the
10 membership at the final general membership meeting of the curriculum school year. Nominations from
11 the floor shall be taken at the meeting. Delegates and Alternates shall represent the best interests of the
12 membership by attending workshops and meetings. After the Convention, they shall make a summary
13 report at the next chapter meeting. Delegates with unexcused absences from the convention meetings or
14 workshops may not be eligible to attend future conventions and shall be financially responsible for
15 reimbursing the chapter for forfeited convention expenses. If a PSE member in good standing chooses
16 to bring a spouse, the spouse will be responsible for the full price of their own room.

17
18 Convention expenses shall be reimbursed as follows:

- 19
20 A. Fuel Reimbursement. Drivers pooling with two (2) or more delegates or alternates shall be
21 reimbursed for fuel, up to a maximum of one hundred and fifty dollars (\$150) by presenting a
22 receipt when the Convention is in Eastern Washington. When the convention is on the west side,
23 a maximum of one hundred dollars (\$100) will be reimbursed by presenting a receipt. When a
24 bus is provided by PSE (East or West), reimbursement for fuel will only be given with Pre-
25 Approval by the Executive Board.
- 26
27 B. Rooms. The Board shall select the appropriate accommodations for the delegates and the number
28 of rooms calculated on double occupancy. Parking fees will be included in hotel charges or if
29 not, reimbursed by presentation of a receipt.
- 30
31 C. Registration. The Chapter will pay the registration fee of the delegates and alternates.
- 32
33 D. Meal Reimbursement. Meals that are reimbursed will be determined each year by the Board.
34 Meal reimbursement will be up to \$20 per day for Friday and Sunday. Meals on Saturday are
35 already included with Conference Fees, these will NOT be reimbursed. Alcoholic drinks are
36 excluded from reimbursement. Receipts are required and must be itemized for reimbursement.
- 37
38 E. Chapter Gifts and Emergency Relief Donation. The gift and donation amount shall be no more
39 than \$150 in the annual budget. Funds raised support the PSE/SEIU Emergency Relief Fund.
- 40
41 F. Delegates and alternates will make every attempt to notify the Chapter or find an appropriate
42 alternate, if they are unable to attend the convention before the mandatory convention fee
43 deadlines. If a delegate fails to notify the chapter before the deadline, he/she will be required to
44 reimburse the chapter for the mandatory convention fees. The trustees will review special
45 circumstances and reimbursement may be waived.
- 46
47

1 G. Receipts are required and must be itemized for all reimbursements. The reimbursement form and
2 itemized receipts must be turned in within 10 days after the end of the Conference. Any
3 reimbursement requests turned in after 10 days will not be honored.
4

5 **Section 5. Nominating Committee.**

6 Nominating Committee may be appointed by the Board of Trustees or elected to make nominations.
7

8 **Section 6. Conference Committee.**

9 Conference Committee shall be established consisting of the Executive Board and District Office
10 representatives. If the agenda pertains to a specific work site or classification, those representatives may
11 also be present.
12

13 **Section 7. Scholarships / Grants.**

14 A. A scholarship fund will be established for dependents of Stanwood-Camano PSE members. The
15 objective of this scholarship fund is to provide financial aid to our members' children who are
16 continuing their education after graduating from high school.

- 17 1. A maximum of two thousand dollars (\$2,000) a year will be designated for the
18 Stanwood Camano PSE Student Scholarship fund. This scholarship program will
19 continue until designated money is depleted.
- 20 2. The value of each scholarship will be determined by dividing the total annual amount of
21 two-thousand dollars by the number of eligible scholarship applicants.
- 22 3. To be eligible for a scholarship, the applicant must meet the following criteria: be a
23 dependent of a chapter member in good standing; a graduating high school senior; a
24 minimum 2.0 GPA, submit a complete uniform scholarship application form
25 accompanied by two letters of recommendation, a high school transcript and resume'
26 and received by the publicized due date. Managed by SCEA and monitored by the
27 Chapter Treasurer.
- 28 4. A scholarship recipient may apply for a year deferment. A request for a deferment must
29 be in writing and submitted to the scholarship committee.
30

31 B. A grant fund shall be established for Chapter members. The objective of this grant program is to
32 provide educational opportunities that enhance the skills of our members in their service. The
33 educational class you are taking must pertain to your classification. Notifying your supervisor is
34 recommended.

- 35 1. A maximum of two thousand dollars (\$2,000) a year will be designated for the
36 Stanwood Camano PSE Member Grant fund. This grant program will continue until
37 designated money is depleted.
- 38 2. A member in good standing will be eligible for one grant per school year not to exceed
39 two hundred dollars (\$200).
- 40 3. Applicants are responsible for pre-paying registration fees. Reimbursement will be
41 provided after the training has been completed with a copy of the certificate of
42 completion, receipt for registration fee and scholarship reimbursement form has been
43 submitted.
- 44 4. Grant reimbursement forms are available from the Chapter treasurer. All forms for the
45 current school year must be submitted by August 1 for consideration.
46

1 **Section 8. Other or Special Committees.**

2 The Board of Trustees shall designate such special committees as they determine necessary in the
3 carrying out of the objectives and purposes of this chapter.
4

5 **Section 9. Legislative Conference.**

6 Legislative delegates will be nominated and elected at the chapter meeting in October. Legislative
7 Conference expenses will only be reimbursed for a maximum of five members representing the chapter.
8

9 A. Fuel Reimbursement. Drivers pooling with two (2) or more delegates or alternates shall be
10 reimbursed for fuel by presenting a receipt and up to a maximum of one hundred and fifty dollars
11 (\$150).
12

13 B. Rooms. The Board shall select the appropriate accommodations for the delegates and the number
14 of rooms calculated on double occupancy. Parking fees will be included in hotel charges or if
15 not, reimbursed by presentation of a receipt.
16

17 C. Meal Reimbursement. Each member will receive a paid lunch on Sunday, reimbursed up to \$20,
18 in addition to a reasonable tip and tax. Alcoholic drinks are excluded from reimbursement. A
19 receipt will be required for meal reimbursement.
20
21
22

23 **ARTICLE XII**

24 **AMENDMENTS**

25
26
27 **Section 1.**

28 These Bylaws may be amended by a majority vote of the Board of Trustees at any regular or special
29 meeting thereof; providing, that a notice of the intent to amend any specific provision be given to the
30 members of the Board of Trustees at least five (5) days prior to the meeting at which said vote is to be
31 taken.
32
33

34 BY: Wendy Roope
35 Wendy Roope, Chapter President
36

37 DATE: 6/25/2021
38
39

- 40 Adopted by the membership March 25, 1975
- 41 Amended by the membership April 21, 1987
- 42 Amended by the membership January 22, 1998
- 43 Amended by the membership March 5, 1998
- 44 Amended by the membership June 12, 2002
- 45 Amended by the membership September, 2010
- 46 Amended by the membership November 6, 2013
- 47 Amended by the membership July 13, 2020

