

# CHAPTER BYLAWS

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## ROSALIA PUBLIC SCHOOL EMPLOYEES



**Public School Employees of Washington**  
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## **P R E A M B L E**

Employees organize primarily to secure better wages and better working conditions.

We hold that they also organize in order to participate in the decisions which affect them at work. One of the fundamental tenants of Democratic government is the consent of the governed.

We are both employees and citizens.

Collective bargaining is the expression of citizenship in employment. Participation in the political life of the nation, state, local municipalities, and school district is but another aspect of that citizenship.

In the same way that we are organized to improve the terms and conditions of employment, we equally dedicated to exert ourselves, individually and collectively, to fulfill the promise of American life. Amidst unparalleled abundance, there should not be want.

We are under a solemn obligation to represent the members of this organization forcefully and effectively in negotiations with the management of the Rosalia School District and to conduct internal organizational affairs according to democratic standards.

THEREFORE, we, the classified school employees of Rosalia School District, in meeting, adopt these Bylaws.

## **NAME**

The name of this organization shall be the Public School Employees/SEIU Local 1948 Rosalia Chapter #217.

This local organization shall be affiliated with and be a chapter of the Public School Employees of Washington/SEIU Local 1948 (PSE). This organization was chartered by Public School Employees of Washington on March 8, 1972.

This organization shall continue until a majority of all of the members in good standing vote to dissolve the organization.

## **OBJECTIVES & PURPOSES**

The objectives and purposes of this organization are:

- To carry out and assist on a local basis the objectives and purposes of the Public School Employees of Washington/SEIU Local 1948.
- To promote the organization of Public School Employees in the Rosalia School District.
- To promote the welfare of the membership and the classified employees of the Rosalia PSE Chapter #217, and to provide a voice in the determination of the terms and conditions of

employment. We are committed to the process of collective bargaining as a desirable, democratic and effective method to achieve this.

- To promote and provide systematic and effective employee management through collective bargaining; to confer and negotiate in good faith, with respect to grievance procedures and collective negotiations on personnel matters, including wages, house and working conditions, vacations holidays and other conditions of employment for the classified employees of Rosalia School District.
- Both as members and as citizens, we shall also employ available legislative and political action to establish adequate financial provisions for the improvement of public school education and equitable consideration for the classified school employees from the State Legislators.
- To establish better fellowship and understanding among classified school employees and to strive for their overall betterment through training, legislation and association benefits.

## ARTICLE I

### MEMBERSHIP

#### **Section 1.1. Eligibility.**

Except as otherwise provided in these Bylaws, any person without regard to race, creed, color, national origin, sex or political belief, who meets the requirements hereinafter listed, shall be eligible for membership. To be in good standing a member must be employed and current in payment of dues and assessments as are required by these bylaws.

#### **Section 1.1.1. Members in Good Standing.**

All persons regularly employed as a classified school employee (as defined by the Public School Employees of Washington/SEIU Local 1948) by or in Rosalia School District, and who are members in good standing of the Public School Employees of Washington/SEIU Local 1948, are eligible for membership in the organization.

#### **Section 1.1.2. Free Riders.**

Free-Riders: Any member who opts out of payment of regular dues, shall be characterized as a free rider and shall be entitled only to those rights and privileges as set forth in PSE state policy and bylaws. Free Riders shall not be entitled to hold any local or state office, attend local or stated meetings, vote for local or state leaders, or vote for ratification of collective bargaining agreements. In addition, free riders may not attend any PSE sponsored functions.

#### **Section 1.2. Dues.**

**Section 1.2.1.** Application for membership shall be made on a standard application form provided by the Board of Trustees. Unless such form includes a valid authorization for payroll deduction of dues, the application shall be accompanied by the current month's dues.

**Section 1.2.2.** Membership dues of this organization shall be ten dollars (\$10.00) per year, payable through payroll deduction from the October payroll.

**Section 1.2.3.** Membership dues are not refundable except where an error resulting in an overpayment exists.

**Section 1.3. Rights.**

To be eligible to vote and hold office, a member must be in good standing. Any member, who is on authorized leave of absence pursuant to the collective bargaining agreement, shall retain the right to vote.

**Section 1.3.1.**

Members in good standing shall suffer no impairment of freedom of speech concerning the operations of this organization. Active discussions of organization affairs shall be encouraged and protected within this organization.

**Section 1.3.2.**

Members in good standing shall have the right to fair and democratic elections at all levels of the organization. This includes due notice of nominations and elections, equal opportunities for competing candidates, and proper election procedures which shall be specifically set forth.

**Section 1.3.3.**

Members in good standing shall have an equal right to run and hold office, except those persons set forth in RCS. 41-56.030 Par. 2, a, b, and c; and those employees classified either by state statute or appropriate state regulatory agencies as being a "supervisory employee".

**Section 1.3.4.**

Members in good standing shall have the right to a full and clear accounting of all organizational funds. At all levels such accounting shall include, but not be limited to, periodical reports to the membership by appropriate fiscal officers or by independent auditors not otherwise connected with the organization, and a financial audit at least once a year which is made available to all members.

**Section 1.3.5.**

Members in good standing shall have the right to full participation, through discussion and vote, in the decision making processes of the organization and to pertinent information for the exercises of this right.

## ARTICLE II

### MEETINGS

**Section 2.1. General Membership Meetings.**

General membership meeting for members in good standing of this organization shall be held at least three (3) times per year, at a time and place to be fixed by the Board of Directors.

**Section 2.2. Special Meetings.**

Special meetings may be called by the President, the Board of Directors, or by petition filed with the President and signed by twenty (20) percent of the members in good standing of this organization.

1 **Section 2.3. Notification of Meetings.**

2 The President shall provide at least five (5) days notification to all members of any special meeting  
3 called.

4  
5 **Section 2.4. Voting.**

6 At any meeting of the membership of this organization, each member in good standing present shall be  
7 entitled to one (1) vote. A member must be present to vote – no proxy vote will be allowed. A  
8 majority of those present shall constitute a quorum, providing there are at least three (3) members,  
9 before any Chapter business may be transacted.  
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11  
12

13 **ARTICLE III**

14 **MANAGEMENT**

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16  
17 **Section 3.1.**

18 The business and property of this organization shall be managed by a Board of Directors, except when  
19 the meetings of the organization are in session. All matters affecting the purposes, aims and means of  
20 accomplishing the purposes of this organization, not specifically provided for in these Bylaws or by  
21 action of the members at a regular or special meeting shall be decided by the Board of Directors.  
22

23 **Section 3.2.**

24 The Board of Directors shall be composed of the President, Vice-President, Secretary, Treasurer, and  
25 the immediate past president.  
26

27 **Section 3.3.**

28 The term of office of the directors of this organization shall be for a period of two (2) years from the  
29 date of election.  
30

31 **Section 3.4.**

32 The Board of Directors shall hold a regular meeting each year, and such special meetings as the  
33 President or the Board of Directors shall deem necessary for the competent management of affairs of  
34 the organization.  
35

36 **Section 3.5.**

37 Each member of the Board of Directors shall possess one vote in matters coming before the Board. All  
38 voting at meetings of the Board of Directors shall be by each member present in person and voting by  
39 proxy shall not be allowed. A majority of the members of the Board of Directors shall constitute a  
40 quorum.  
41

42 **Section 3.6.**

43 Any director may be removed from office by a two-thirds (2/3) majority vote of the membership  
44 present at any regular or special meeting of the organization. Notice of the proposed removal of the  
45 director must be given to the director five days prior to the date of the meeting at which the removal is  
46 to be voted upon. Such notice to the director must state the cause for the proposed removal.  
47  
48

1 **Section 3.7.**

2 Any vacancies occurring on the Board of Directors by reason of death, resignation or removal shall be  
3 filled by the remaining directors; such selection shall be from the membership at large. Such appointee  
4 shall serve during the unexpired term of the director whose position has become vacant.  
5  
6  
7

8 **ARTICLE IV**

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10 **OFFICERS, NOMINATIONS AND ELECTIONS**  
11

12 **Section 4.1.**

13 The officers of this organization shall be a President, a Vice-President, a Secretary and a Treasurer.  
14 All officers shall serve two (2) years. The term of office begins on the second Monday of September  
15 following the elections.  
16

17 **Section 4.2.**

18 The Nominating Committee may make nominations, but whether or not such nominating committee is  
19 used, nominations shall be permitted from the floor at the meeting held to elect officers.  
20

21 **Section 4.3.**

22 To be eligible for office, a member must be in good standing and must qualify under the provisions of  
23 Article I, Section 1.3.3.  
24

25 **Section 4.4.**

26 Officers shall be elected at the April chapter meeting of each odd numbered year. Elections may be by  
27 secret ballot vote and the balloting shall be so conducted as to afford all members a reasonable  
28 opportunity to vote. At least ten (10) days advance notice shall be given to the membership prior to the  
29 date of the election.  
30

31 **Section 4.5.**

32 Every officer shall, upon assuming office, subscribe to the obligation of an officer contained in these  
33 Bylaws.  
34  
35  
36

37 **ARTICLE V**

38  
39 **DUTIES OF OFFICERS**  
40

41 **Section 5.1. President.**

42 The President shall preside at all meetings of the organization and of the Board of Directors. He shall  
43 supervise all activities of the organization; execute all instruments in its behalf; will be an authorized  
44 signatory to the chapter checking account; appoint all special committees of the organization subject to  
45 the approval of the Board of Directors; report periodically to the membership regarding the progress  
46 and standing of the organization in regard to his official acts; perform all other duties as prescribed in  
47 the Bylaws and perform such other duties usually inherent in such office.

1 **Section 5.2. Vice President.**

2 The Vice-President shall act for the President in his absence and perform such other acts as the  
3 President or Board of Directors may direct. The Vice-President may be authorized, by the Board of  
4 Directors, to act as a co-signer of checks drawn on the funds of the organization in place of or in  
5 addition to either the President or Treasurer.

6  
7 **Section 5.3. Secretary/Treasurer.**

8 The Secretary/Treasurer shall ensure that the minutes of general membership meetings and Board of  
9 Trustee meetings are duly recorded. This officer shall receive and be accountable for all funds and  
10 monies belonging to the Chapter, pay all obligations incurred by the chapter as authorized by the  
11 Board of Trustees, render periodic financial reports as required by the Board of Trustees or by the  
12 membership, keep an accurate record of receipts and disbursement, and maintain back accounts and  
13 depositories designated by the Board of Trustees, Such money shall be withdrawn only by checks or  
14 debit card signed by the Treasurer, President or Vice President.

15  
16 It shall be the duty of the Secretary/Treasurer to keep all records and act as the custodian of all  
17 properties of the Chapter and will perform such other official functions as the President and Board of  
18 Trustees may direct. The Secretary/Treasurer will complete the annual 990 report required by the PSE  
19 state office which provides information to prove to the IRS that the Local Chapter income is less than  
20 \$50,000.

21  
22 **ARTICLE VI**

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24 **MISCELLANEOUS PROVISIONS**

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26 **Section 6.1.**

27 This organization shall be at all times subject to the provisions of the Articles of Incorporation and  
28 Bylaws of the Public School Employees of Washington/SEIU Local 1948.

29  
30 **Sections 6.2.**

31 Except to the extent specified in the Bylaws, no officer of this organization shall have the power to act  
32 as agent for, or otherwise bind this organization in any way whatsoever. No member or group of  
33 members or any other person or persons shall have the power to act on behalf of or otherwise bind the  
34 organization except to the extent specifically authorized in writing by the President or Board of  
35 Directors of the organization.

36  
37 **Section 6.3. Robert's Rules of Order.**

38 The latest edition of Robert's Rules of Order shall be the guide in all cases in which they are  
39 applicable, and in which they are not inconsistent with the Constitution, Bylaws and special rules of  
40 this organization or of the Public School Employees of Washington/SEIU Local 1948.

41  
42 **ARTICLE VII**

43  
44 **COMMITTEES AND DELEGATES**

45  
46  
47 **Section 7.1. Grievance Committee.**

48 In the event a grievance validation is necessary, a Grievance Committee shall be composed of the  
49 President or Vice-President and at least two (2) members appointed by the president.





**Section 7.2. Negotiating Committee.**

A Negotiating Committee shall be selected by the Board of Directors. The committee will be selected from those who volunteer and will represent as many classifications as possible. The committee shall be authorized to accept or reject a working contract, subject to ratification by the membership.

**Section 7.3. Audit Committee.**

An Audit Committee shall be selected by the Board of Directors. An audit shall be conducted at least once yearly in September. Members of the current Board of Directors shall not serve on the audit committee.

**Section 7.4. Other or Special Committees.**

The Board of Directors shall designate such special committees as they determine necessary in the carrying out of the objectives and purposes of this organization. Committee members shall be appointed by the President from those who volunteer.

**Section 7.5. Convention Delegates.**

Delegates shall be elected by the membership in the Spring. Election will be by secret ballot.

**Section 7.6. Nominating Committee.**

A Nominating Committee may be appointed by the Board of Directors.

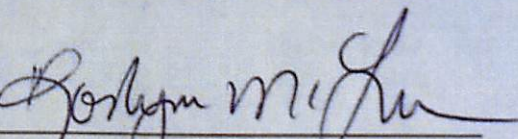
**ARTICLE VIII**

**AMENDMENTS**

**Section 8.1.**

These Bylaws may be amended by a majority vote of the general membership at any regular or special meeting thereof; providing, that a notice of the intent to amend any specific provision be given to the members of the Board of Directors at least five (5) days prior to the meeting at which said vote is taken.

BY:

  
Roslynn McLain, Chapter Secretary

DATE:

Nov. 5, 2019

Adopted March 8, 1972

Amended July 17, 2001

Amended April 24, 2003

Amended September 5, 2007

Amended May 30, 2019

