

CHAPTER BYLAWS

ODESSA



Public School Employees of Washington

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P R E A M B L E

In May 1969, the Odessa Chapter of the Public School Employees of Washington/SEIU 1948 was organized to promote better working conditions and establish better fellowship between employer and employee.

We are under a solemn obligation to represent the members of this organization forcefully and effectively in negotiations with the management of Odessa School District and to conduct internal organization affairs according to democratic standards.

THEREFORE, we, the classified school employees of Odessa School District #105, in meeting, adopt these Bylaws.

A R T I C L E I

The name of this organization shall be the Public School Employees/SEIU 1948 of Odessa School District #105.

A R T I C L E II

This local organization shall be affiliated with and be a chapter of the Public School Employees of Washington/SEIU 1948. This organization was chartered by Public School Employees of Washington on March 11, 1974.

A R T I C L E III

This organization shall continue until a majority of all of the members vote to dissolve the organization.

A R T I C L E IV

The objectives and purposes of this organization are:

A. To carry out and assist on a local basis the objectives and purposes of the Public School Employees of Washington/SEIU 1948.

B. To promote the organization of Public School Employees in the Odessa School District.

- 1 C. To promote the welfare of the membership and the classified employees of the Odessa
2 School District, and to provide a voice in the determination of the terms and conditions of
3 employment. We are committed to the process of collective bargaining as a desirable,
4 democratic and effective method to achieve this.
5
- 6 D. To promote and provide systematic and effective employee management through collective
7 bargaining; to confer and negotiate in good faith, with respect to grievance procedures and
8 collective negotiations on personnel matters, including wages, hours, and working
9 conditions, vacation, holidays and other conditions of employment for the classified
10 employees of Odessa School District.
11
- 12 E. Both as members and as citizens, we shall also employ available legislative and political
13 action to establish adequate financial provision for the improvement of public school
14 education and equitable consideration for the classified school employees from the state
15 Legislators.
16
- 17 F. To establish better fellowship and understanding among classified employees and to strive
18 for their overall betterment through training, legislative and association benefits.
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22 ARTICLE V

23 MEMBERSHIP

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26 **Section 5.1. Eligibility.** Except as otherwise provided in these Bylaws, any person without regard to
27 race, creed, color, national origin, sex or political belief, who meets the requirements hereinafter listed
28 shall be eligible for membership:
29

- 30 A. All persons regularly employed as a classified school employee (as defined by the Public
31 School Employees of Washington/SEIU 1948) by or in Odessa School District, and who are
32 members of the Public School Employees of Washington/SEIU 1948, are eligible for
33 membership in the organization
34

35 **Section 5.2. Dues.**

- 36
37 A. Membership dues of this organization shall be ten dollars (\$10.00) per year.
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39 B. Payable to the Chapter Treasurer by October 1 each year.
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41 C. Membership dues are not refundable except where an error resulting in an overpayment
42 exists.
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Section 5.3. Rights.

- A. Members shall suffer no impairment of freedom of speech concerning the operations of this organization. Active discussions of organization affairs shall be encouraged and protected within this organization.
- B. Members shall have the right to fair and democratic elections at all levels of the organization. This includes due notice of nominations and elections, equal opportunities for competing candidates, and proper election procedures.
- C. Members in good standing shall have an equal right to run and hold office.
- D. Members shall have the right to a full and clear accounting of all organization funds.
- E. Members shall have the right to full participation, through discussion and vote, in the decision-making process of the organization and to pertinent information needed for the exercises of this right.

ARTICLE VI**MEETINGS**

Section 6.1. General membership meetings of this organization shall be held at least three (3) times annually at a time and place to be fixed by the membership or the Board.

Section 6.2. Special meetings may be called by the President, the Board, or by petition filed with the President and signed by twenty percent (20%) of the members of this organization.

Section 6.3. The President shall provide at least five (5) days notification to all members of any meeting called, unless an emergency arises which does not allow for five (5) days notification.

Section 6.4. At any meeting of the membership of this organization, each member present shall be entitled to one vote. A member must be present to vote – no proxy vote will be allowed. A majority of the members present will constitute a quorum before any organization business may be transacted.

ARTICLE VII

MANAGEMENT

Section 7.1. The business and property of this organization shall be managed by a Board of Trustees, except when the meetings of the organization are in session. All matters affecting the purposes, aims and means of accomplishing the purposes of this organization, not specifically provided for in these Bylaws or by action of the members at a regular or special meeting shall be decided by the Board of Trustees.

Section 7.2. The Board shall be composed of the President, Vice President, Secretary & Treasurer, elected by majority vote of the local chapter membership. If there is no interest in serving into one of the Executive Board positions, then two positions may be combined by one member.

Section 7.3. Election of officers shall be held in the Spring at a regular meeting with notice to the members by mail.

Section 7.4. The Board shall hold regular meetings and such special meetings as the President of the Board shall deem necessary for the competent management of affairs of the organization.

Section 7.5. Each member of the Board shall possess one vote in matters coming before the Board. All voting at meetings of the Board shall be by each member present in person and voting by proxy shall not be allowed. A majority of the members of the Board shall constitute a quorum.

Section 7.6. Any Board member may be removed from office by a two-thirds (2/3) majority vote of the membership at any regular or special meeting of the membership of the organization. Notice of the proposed removal of the Officer must be given to the Officer five (5) days prior to the date of the meeting at which the removal is to be voted upon. Such notice to the Officer must state the cause for the proposed removal.

Section 7.7. Any vacancies occurring on the Board of Trustees by reason of death, resignation or removal may be filled by the appointment by the President. Such appointee shall serve during the unexpired term of the officer whose position has become vacant.

ARTICLE VIII

OFFICERS, NOMINATIONS AND ELECTIONS

Section 8.1. The officers of this organization shall be a President, Vice President, Secretary and Treasurer or a combination of positions as stated in Section 7.2. All officers shall be elected for a term of two (2) years.

Section 8.2. President and Secretary will be elected in even years. The Vice President and Treasurer will be elected in odd years.

Section 8.3. Nominations may be made by the nominating committee, but whether or not such nominating committee is used, nominations shall be permitted from the floor at the meeting held to elect officers.

Section 8.4. To be eligible for office, a member must be in good standing, that is; dues paid to date in both the local chapter and the State Association (Public School Employees of Washington/SEIU 1948).

Section 8.5. Officers shall be elected by secret ballot vote, and the balloting shall be so conducted as to afford all members a reasonable opportunity to vote. At least five (5) days advance notice shall be given the membership prior to the holding of the election.

Section 8.6. Every officer and Unit Representative shall, upon assuming office, subscribe to the obligation of an officer and Representative, contained in these Bylaws.

ARTICLE IX

DUTIES OF OFFICERS

Section 9.1. President. The President shall preside at all meetings of the organization and of the Board of Trustees. He/she shall act as Grievance Officer; supervise all activities of the organization; appoint all special committees of the organization subject to the approval of the Board; report periodically to the membership regarding the progress and standing of the organization in regard to his official acts; perform all other duties such as prescribed in the Bylaws and perform such other duties usually inherent in such office.

Section 9.2. Vice President. The Vice President shall act for the President in his/her absence and perform such other acts as the President or Board may direct. He/she may be authorized to act as a signer of checks drawn on the funds of the organization in place of the Treasurer (in the event of the illness or death of the Treasurer).

Section 9.3. Secretary. The Secretary shall record minutes of all meetings held – regular and special. It shall be the duty of the Secretary- to keep all records of the organization and to perform other official functions as directed by the President.

Section 9.4. Treasurer. The Treasurer shall receive and be accountable for all funds and monies belonging to the organization; pay all obligations incurred by the Chapter as authorized; maintain bank accounts and depositories; and such money shall be withdrawn only by checks signed by the Treasurer and President. The Treasurer shall render periodical financial reports as required by the membership; and he/she shall keep an accurate record of receipts and disbursements. The Treasurer shall act as custodian of all properties of the organization.

ARTICLE X

MISCELLANEOUS PROVISIONS

Section 10.1. This organization shall be at all times subject to the provisions of the Articles of Incorporation and Bylaws of the Public School Employees of Washington/SEIU 1948.

Section 10.2. Except to the extent specified in the Bylaws, no officer of this organization shall have the power to act as agent for, or otherwise bind this organization in any way whatsoever. No member or group of members or any other person or persons shall have the power to act on behalf of or otherwise bind the organization except to the extent specifically authorized in writing by the President of the Board of the organization.

Section 10.3. The latest edition of Robert's Rules of Order shall be the guide in all cases in which they are applicable, and in which they are not inconsistent with the Constitution, bylaws and special rules of this organization or of the Public School Employees of Washington/SEIU 1948.

ARTICLE XI

COMMITTEES AND DELEGATES

Section 11.1. Negotiating and Grievance Committee. A Negotiating and Grievance Committee shall be composed of the President and or Vice President and one representative from each classification. They shall be authorized to tentatively accept a working contract. The membership at a Chapter meeting (either regular or special) shall be responsible for ratification or rejection of the tentative collective bargaining agreement.

Section 11.2. Audit Committee. An Audit Committee shall be appointed by the President.

Section 11.3. Other or Special Committees. The Board shall designate such special committees as they determine necessary in the carrying out of the objectives and purposes of this organization.


Section 11.4. Convention Delegates. The Delegates shall be elected at a Chapter meeting in the Spring.

Section 11.5. Nomination Committee. A Nomination Committee may be appointed by the Board to make nominations.

ARTICLE XII

AMENDMENTS

Section 12.1. These Bylaws may be amended by a majority vote of the Board at any regular or special meeting thereof; providing, that a notice of the intent to amend any specific provision be given to the members of the Board of Trustees at least five (5) days prior to the meeting at which said vote is to be taken.


Chapter President

Adopted by the membership January 16, 1975
Amended by the Board of Trustees May 20th, 2008
Amended by the membership April 25, 2018