

CHAPTER BYLAWS

LYNDEN TRANSPORTATION

PSE STATE OFFICE
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1 **P R E A M B L E**

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3 Employees organize primarily to secure better wages and better working conditions.

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5 We hold that they also organize in order to participate in the decisions which affect them at work. One
6 of the fundamental tenets of Democratic government is the consent of the governed.

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8 We are both employees and citizens.

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10 Collective bargaining is an expression of citizenship in employment. Participation in the political life
11 of the nation, State, local municipalities, and school district is but another aspect of that citizenship.

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13 In the same way that we organize to improve the terms and conditions of employment, we are equally
14 dedicated to exert ourselves, individually and collectively, to fulfill the promise of American life.
15 Amidst unparalleled abundance, there should not be want.

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17 We are under a solemn obligation to represent the members of this organization forcefully and
18 effectively in negotiations with the management of the Lynden School District and to conduct internal
19 organizational affairs according to democratic standards.

20 **A R T I C L E I**

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23 The Name of this organization shall be the Public School Employees of Lynden Transportation.

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25 **A R T I C L E II**

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28 This local organization shall be affiliated with and be a chapter of the Public School Employees of
29 Washington. This organization was chartered by the Public School Employees of Washington on May
30 1, 1997.

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32 **A R T I C L E III**

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35 The objectives and purposes of this organization are:

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37 A. To carry out and assist on a local basis the objectives and purposes of the Public School
38 Employees of Washington.
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40 B. To promote the organization of Public School Employees in the Lynden School District.
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42 C. To promote the welfare of the membership and the transportation employees of the Lynden
43 School District, and to provide a voice in the determination of the terms and conditions of
44 employment. We are committed to the process of collective bargaining as a desirable,
45 democratic and effective method to achieve this.
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- D. To promote and provide systematic and effective employee management through collective bargaining; to confer and negotiate in good faith with respect to grievance procedures and collective negotiations on personnel matters, including wages, hours and working conditions, vacations, holidays, and other conditions of employment for the transportation employees of Lynden School District.
- E. Both as members and as citizens, we shall also employ available legislative and political action to establish adequate financial provisions for the improvement of public school education and equitable consideration for the classified employees from the State Legislators.
- F. To establish better fellowship and understanding among classified school employees and to strive for their overall betterment through training, legislation and Association benefits.

ARTICLE IV

MEMBERSHIP

Section 1. Eligibility. Except as otherwise provided in these Bylaws, any person, without regard to race, creed, color, national origin, sex or political belief who meet the requirements hereinafter listed shall be eligible for membership.

- A. All persons regularly employed as a transportation employee (as defined by the Public Employees of Washington) by or in Lynden School District, and who are members of the Public School Employees of Washington, are eligible for membership in the organization.

Section 2. Rights.

- A. Members shall suffer no impairment of freedom of speech concerning the operations of this organization. Active discussions of organization affairs shall be encouraged and protected within this organization.
- B. Members shall have the right to fair and democratic elections at all levels of the organization. This includes due notice of nominations and elections, equal opportunities for competing candidates, and proper election procedures which shall be specifically set forth.
- C. Members shall have an equal right to run and hold office, except those persons set forth in RCW 41.56.030, §2, a, b and c; and those employees classified either by State statute or appropriate State regulatory agencies as being a “supervisory employee”.
- D. Members shall have the right to a full and clear accounting of all organizational funds. At all levels such accounting shall include, but not be limited to, periodical reports to the membership by the appropriate fiscal officers or by independent auditors not otherwise connected with the organization, and a financial audit at least once a year which is made available to all members.
- E. Members shall have the right to full participation, through discussion and vote, in the decision

1 making processes of the organization and to pertinent information needed for the exercises of
2 this right.

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4 **Section 3. Dues.**

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6 A. **Dues Authorization Card.** Dues shall be authorized by each employee by signing the three-
7 part dues authorization card supplied by PSE.

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9 B. **Public School Employees of Washington (State) Dues.** The current State dues are one point
10 five percent (1.5%) of gross monthly income.

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13 **ARTICLE V**

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15 **MEETINGS.**

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17 **Section 1.** General membership meetings of this organization shall be held at least four (4) times
18 annually at a time and place to be fixed by the membership of the Board of Trustees.

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20 **Section 2.** Special meetings may be called by the President, the Board of Trustees, or by petition filed
21 with the President and signed by twenty percent (20%) of the members of this organization.

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23 **Section 3.** The President shall provide at least five (5) working days notification to all members of any
24 meetings called. However, said five (5) working days notice may be waived by the Board of Trustees
25 provided that every reasonable effort is employed to notify the membership of the meeting.

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27 **Section 4.** At any meeting of the membership of this organization, each member present shall be
28 entitled to one (1) vote. A member must be present to vote – no proxy vote will be allowed. A
29 minimum of six (6) members must be present to constitute a quorum before any organization business
30 may be transacted.

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33 **ARTICLE VI**

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35 **MANAGEMENT.**

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37 **Section 1.** The business and property of this organization shall be managed by the Board of Trustees,
38 except when the meetings of the organization are in session. All matters affecting the purposes, aims
39 and means of accomplishing the purposes of this organization, not specifically provided for in these
40 Bylaws or by action of the members at a regular or special meeting shall be decided by the Board of
41 Trustees.

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43 **Section 2.** The Board of Trustees shall be composed of the President, Vice President,
44 Secretary/Treasurer and a unit representative (shop steward) elected by the following classification:

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46 Classifications: 1. Bus Drivers

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2 **Section 3.** The term of office of the trustees of this organization shall be for a period of one (1) year
3 from the date of election, except as modified by Article VII, Section 1.
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5 **Section 4.** The Board of Trustees shall hold meetings as the President or the Board shall deem
6 necessary for the competent management of affairs of the organization.
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8 **Section 5.** Each member of the Board of Trustees shall process one (1) vote in matters coming before
9 the Board. All voting at meetings of the Board of Trustees shall be by each member present in person,
10 and voting by proxy shall not be allowed. A majority of the members of the Board of Trustees shall
11 constitute a quorum.
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13 **Section 6.** Any trustee may be removed from office by a two-thirds (2/3) majority vote of the
14 membership at any regular or special meeting of the membership of the organization. Notice of the
15 proposed removal of a trustee must be given to the trustee five (5) days prior to the date of the meeting
16 at which the removal is to be voted upon. Such notice to the trustees must state the cause for the
17 proposed removal.
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19 **Section 7.** Unexcused absences from three (3) consecutive meetings of the Board of Trustees shall be
20 due cause for removal of the trustee by the Board of Trustees. Removal of a board member because of
21 excessive absenteeism shall not require the 2/3 vote of membership.
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23 **Section 8.** Any vacancies occurring on the Board of Trustees by reason of death, resignation or
24 removal shall be filled by the remaining trustees. In the event that such trustee is an officer, such
25 selection shall be from the membership at large. All other trustees' vacancies shall be filled from the
26 classification of which they are representatives. Such appointee shall serve during the unexpired term
27 of the trustees whose position has become vacant.
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29 30 **ARTICLE VII**

31 32 **OFFICERS, NOMINATIONS AND ELECTIONS.**

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34 **Section 1.** The officers of this organization shall be a President, a Vice President, and a
35 Secretary/Treasurer. All officers shall be elected for a term of one year, provided that in the event of
36 other units affiliating, there shall be a special election called within sixty (60) days of such affiliation.
37 Elections shall be held during the month of May. Terms of office shall be from September 1 through
38 August 31.
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40 **Section 2.** Nominations may be made by the nominating committee, but whether or not such
41 nominating committee is used, such nominations shall be permitted from the floor at the meeting held
42 to elect officers.
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1 **Section 3.** To be eligible for office, a member must be in good standing for one (1) year immediately
2 preceding the election, except in the initial election held in this organization, and must qualify under
3 the provisions of Article IV, Section 3-C.
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5 **Section 4.** Officers shall be elected by secret ballot vote, and balloting shall be so conducted as to
6 afford all members a reasonable opportunity to vote. At least ten (10) working days advance notice
7 shall be given the membership prior to the holding of the election.
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9 **Section 5.** Every officer and trustee shall, upon assuming office, subscribe to the obligation of an
10 officer and trustee, contained in these Bylaws.
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12 **ARTICLE VIII**

13 **DUTIES OF OFFICERS.**

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17 **Section 1. President.** The President shall preside at all meetings of the organization and of the Board
18 of Trustees. The President shall supervise all activities of the organization; execute all instruments in
19 its behalf; counter-sign all checks drawn against the funds of the organization; appoint all special
20 committees of the organization subject to the approval of the Board of Trustees; report periodically to
21 the membership regarding the progress and standing of the organization in regard to the President's
22 official acts; perform all other duties as prescribed in the Bylaws and perform such other duties usually
23 inherent in such office.
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25 **Section 2. Vice President.** The Vice President shall act for the President in the President's absence
26 and perform such other acts as the President or Board of Trustees may direct. The Vice President may
27 be authorized, by the Board of Trustees, to act as a co-signer of checks drawn on the funds of the
28 organization in place of or in addition to either the President or Secretary. The Vice President shall
29 also act as the membership officer for the chapter.
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31 **Section 3. Secretary/Treasurer.** It shall be the duty of the Secretary/Treasurer to keep all records of
32 the organization, the Board of Trustees, and perform such other acts as the President and Board of
33 Trustees may direct. The Secretary/Treasurer shall receive and be accountable for all funds and monies
34 belonging to the organization; pay all obligations incurred by the organization as authorized by the
35 Board of Trustees; maintain bank accounts and depositories designated by the Board of Trustees; and
36 such money shall be withdrawn only by checks signed by the President and/or Vice President and the
37 Secretary/Treasurer; and shall render periodical financial reports as required by the Board of Trustees
38 or by the membership; and keep an accurate record of receipts and disbursements; and shall act as
39 custodian of all properties of the organization.
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41 **Section 4. Shop Steward.** It shall be the responsibility of the Shop Steward to express to the Board of
42 Trustees the needs, desires and concerns of the members of the classification. She/he will be
43 responsible, along with the Grievance Committee in advising an employee about their contractual
44 rights.
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ARTICLE IX

MISCELLANEOUS PROVISIONS.

Section 1. This organization shall be at all times subject to the provision of the Article of Incorporation and Bylaws of the Public School Employees of Washington.

Section 2. Except to the extent specified in the Bylaws, no officer of this organization shall have the power to act as an agent for, or otherwise bind this organization in any way whatsoever. No member or group of members or any other person or persons shall have the power to act on behalf or otherwise bind the organization except to the extent specifically authorized in writing by the President or Board of Trustees of the organization.

Section 3. The latest edition of **Robert's Rules of Order** shall be the guide in all cases in which they are applicable, and in which they are not inconsistent with the Bylaws and special rules of this organization or the Public School Employees of Washington.

Section 4. This organization shall continue until a majority of all members vote to dissolve the organization.

ARTICLE X

COMMITTEES

Section 1. Grievance Committee. A Grievance Committee shall be composed of the President or Vice President and one unit representative.

Section 2. Negotiating Committee. A Negotiating Committee will be composed of members of the Board of Trustees and two (2) members at large elected by the membership.

Section 3. Other or Special Committees. The Board of Trustees shall designate such special committees as they determine necessary in the carrying out of the objectives and purposes of this organization.

ARTICLE XI

AMENDMENTS

Section 1. These Bylaws may be amended by a majority vote of the Board of Trustees at any regular or special meeting thereof; providing that a notice of intent to amend any specific provision be given to the members of the Board of Trustees at least five (5) working days prior to the meeting at which said vote is to be taken.

Adopted: May 20, 1997