

CHAPTER BYLAWS

CAMAS PUBLIC SCHOOL EMPLOYEES



Public School Employees of Washington/SEIU Local 1948

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1 **ARTICLE I**

2 **NAME**

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5 The name of this organization shall be Public School Employees of Camas.
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8 **ARTICLE II**

9 **AFFILIATION**

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12 This local organization shall be affiliated with and be a chapter of the Public School Employees of
13 Washington/SEIU Local 1948.
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17 **ARTICLE III**

18 **CONTINUATION OF ORGANIZATION**

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21 This organization shall continue until a three-fourths (3/4) majority of all the members vote to dissolve
22 the organization.
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26 **ARTICLE IV**

27 **OBJECTIVES AND PURPOSES**

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30 The objectives and purposes of this organization are:

- 31 A. To carry out and assist on a local basis the objectives and purposes of the Public School
32 Employees of Washington / SEIU Local 1948.
- 33 B. To promote the organization of Public School Employees in the Camas School District #117.
- 34 C. To promote and provide systematic and effective employee management through collective
35 bargaining; to confer and negotiate, in good faith, with respect to grievance procedures and
36 collective negotiations on personnel matters, including wages, hours and working conditions,
37 vacations, holidays and other conditions of employment for the classified employees of
38 Camas School District #117.
- 39 D. Both as members and as citizens, we shall also employ available legislative and political
40 action to establish adequate financial provisions for the improvement of public school
41 education and equitable consideration for the classified school employees from the state
42 legislators.
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1 E. To establish better fellowship and understanding among classified school employees.
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5 ARTICLE V

6 MEMBERSHIP

7 Section 5.1.

8 Except as otherwise provided in these bylaws of this organization, any person without regard to race,
9 creed, color, national origin, sex or political belief, who meets the requirements hereinafter listed shall
10 be eligible for membership.
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- 14 A. **Active Member:** All persons regularly employed as a classified school employee (as defined
15 by the Public School Employees of Washington / SEIU Local 1948) by or in Camas School
16 District #117, and who are members of the Public School Employees of Washington / SEIU
17 Local 1948, are eligible for membership in the organization.
- 18
- 19 B. **Member in Good Standing:** To be eligible to vote and to hold office, a member must be in
20 good standing. To be in good standing, the member shall be employed, have a signed
21 bargaining card on file, and be current in payment of dues as are required by these bylaws.
22 Any member who is on authorized leave of absence pursuant to the Collective Bargaining
23 Agreement, shall retain the right to vote and hold office. Any member who is terminated
24 from employment shall not be eligible to vote or hold office.
- 25
- 26 C. **Free-rider:** Any member who opts out of payment of regular dues, shall be characterized as
27 a free rider and shall be entitled only to those rights and privileges as set forth in PSE policy
28 and bylaw. Free-riders shall not be entitled to hold any local or state office, attend local or
29 state meetings, vote for local or state leaders or vote for ratification of collective bargaining
30 agreements. In addition, free-riders may not attend any PSE sponsored functions.
31

32 Section 5.2. Dues.

- 33
- 34 A. State dues shall be paid monthly to the state office of PSE/SEIU 1948 as outlined in the state
35 bylaws.
- 36
- 37 B. Local membership dues shall be fifteen dollars (\$15.00) per year paid annually in September
38 or on the first paycheck upon union membership.
39

40 Section 5.3. Rights.

- 41
- 42 A. Members in good standing shall suffer no impairment of freedom of speech concerning the
43 operations of this organization. Active discussions of organization affairs shall be
44 encouraged and protected within this organization.
- 45
- 46 B. Members in good standing shall have the right to full participation, through discussion and
47 vote, in the decision making process of the organization and to pertinent information needed
48 for the exercise of this right.

- 1 C. All members in good standing shall have the right to vote whether to strike or not to strike.
2 Membership will be given a seven day notification before a strike vote is taken. A strike vote
3 would require seventy-five percent (75%) approval of the membership.
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7 **ARTICLE VI**

8 **MEETINGS**

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11 **Section 6.1.**

12 General membership meetings of this organization shall be held whenever necessary at a time and
13 place to be fixed by the membership or by the board of trustees.
14

15 **Section 6.2.**

16 Special meetings may be called by the board of trustees or by petition filed with the board and signed
17 by twenty percent (20%) of the members in good standing of this organization.
18

19 **Section 6.3. Special Meetings.**

20 The board shall provide at least forty-eight (48) hours notification to all members in good standing of
21 any special meeting called.
22

23 **Section 6.4.**

24 At any meeting of the membership of this organization, each member present shall be entitled to one
25 (1) vote. A member must be present to vote--no proxy vote will be allowed. A minimum of twelve
26 (12) members must be present to constitute a quorum before any organization business may be
27 transacted.
28

29 **Section 6.5.**

30 Only in the event of a prolonged natural disaster, pandemic, or other “Act of God” which prevents the
31 membership from meeting in person for an extended period of time, for the purposes of voting for
32 union officers through secret ballot, the following process for appointment of interim local union
33 officers to fill positions shall be utilized:
34

- 35 1) If an election cannot be held prior to the conclusion of the current school year, all officers who
36 are currently in office and wish to continue to serve shall be considered “interim” officers until
37 such time as an election can be safely held, which time shall not exceed six months;
38 2) In the event that the President wishes to step down from the presidency, and or is no longer
39 eligible to serve as President, the Vice-President shall serve as the interim President until such
40 time as a secret ballot election can occur, which time shall not exceed six months;
41 3) In the event that any officer or Board Member (other than the President) no longer wishes to
42 serve or is no longer eligible to serve, the Executive Board shall appoint a willing member to
43 serve as the interim officer until such time as a secret ballot election can occur, which time
44 shall not exceed six months.
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1 **Section 6.6.**

2 Only in the event of a prolonged natural disaster, pandemic, or other “Act of God” which prevents the
3 membership from meeting in person for an extended period of time, for the purposes of voting on
4 urgent matters affecting wages, benefits, and/or working conditions, (excluding executive board officer
5 elections, convention delegate elections, and contract ratification) the following process shall be
6 utilized:
7

- 8 1) A special meeting may be called by the board of trustees to be conducted ‘virtually’ using an
9 online video conference program which allows for video and audio sharing as well as dial-in
10 attendance using a telephone.
- 11 2) All members in good standing shall be notified of this meeting and provided with all relevant
12 documents and meeting instructions at least 10 calendar days in advance of the meeting.
- 13 3) At the start of the meeting, the chapter secretary shall verify that all attendees are members in
14 good standing, and make a record of all attendees’ names including late-comers.
- 15 4) Before the start of the meeting, the board shall designate one capable board member, PSE staff
16 person, or member in good standing to assist those having trouble getting into the meeting, or
17 having other technical difficulties.
- 18 5) Voting may take place via in-program voting feature or the secretary may verbally call out the
19 name of each attendee in order and record their vote. If necessary, the secretary may receive an
20 attendee’s vote via email ONLY during the duration of the meeting. In these cases, the
21 secretary shall include copies of these in the meeting records.
- 22 6) Quorum for such a meeting shall consist of 12 members; not including the president, vice
23 president, secretary, treasurer, or membership chair.
24
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27 **ARTICLE VII**

28 **MANAGEMENT**

29 **Section 7.1.**

30 The business and property of this organization shall be managed by a board of trustees. All matters
31 affecting the purposes, aims and means of accomplishing the purposes of this organization, not
32 specifically provided for in these bylaws or by action of the members at a regular or special meeting
33 shall be decided by the board of trustees.
34
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36

37 **Section 7.2.**

38 The board of trustees shall be composed of the president, vice president, secretary, treasurer,
39 membership chair, and a unit representative elected by the unit from each of the following
40 classifications of employees of the school district if represented by the local Public School Employees
41 organization. An elected assistant unit representative may act as unit representative at board meetings
42 in the unit representative’s absence. Immediate past president will sit on the board for one (1) year
43 only as a historian and will not have voting rights.
44

- 45 Classifications:
- 46 a. Community Education Support
 - 47 b. Custodial
 - 48 c. Field Maintenance
 - d. Maintenance



- e. Nutrition Services
- f. Paraprofessionals
- g. Professional/Technical
- h. Transportation-Drivers
- i. Transportation-Shop
- j. Other units requesting further affiliation

Section 7.3.

The board of trustees shall hold meetings monthly and whenever necessary for the competent management of affairs of the organization. These monthly meetings shall be open to all members in good standing; however, sessions specifically delegated to formulation of collective bargaining proposals, negotiations, investigatory matters, grievances and other member specific issues where the need to protect the privacy of the individual exists shall be closed. At the time of the meeting when these above-described issues are to be discussed, the general members will be asked to excuse themselves for the remainder of the meeting. Upon request, all board of trustee minutes will be made available for review.

Section 7.4.

Each member of the board of trustees shall possess one (1) vote in matters coming before the board. All voting at meetings of the board of trustees shall be by each member present. Voting by proxy shall not be allowed. A majority of the members of the board of trustees shall constitute a quorum.

Section 7.5.

Comments, complaints, concerns, and all other communication that needs the attention of the president and/or board of trustees shall be made in writing. A form shall be filled out with one copy retained by the member and two copies sent to the president or your classification representative. The board of trustees shall respond in writing to the individual(s) within ten (10) working days following the monthly PSE board meeting. If earlier attention is necessary, due to a timeline requirement only, then the president and your classification representative will respond sooner.

ARTICLE VIII

NOMINATIONS AND ELECTIONS

Section 8.1.

Members in good standing shall have the right to fair and democratic elections at all levels of the chapter. This includes ten (10) working days notice prior to nominations or elections, and equal opportunities for competing candidates to state their qualifications and reasons for seeking office to the chapter membership. Candidate statements may be submitted for distribution with the notice of election and posting on classification bulletin boards. Statements must be submitted as a computer document no later than twenty (20) days prior to the election, be 250 words or less, and may include a picture. Elections shall be conducted by secret written ballot and certified by the chapter secretary.



1 **Section 8.2.**

2 Members in good standing shall have an equal right to run and hold office, except those persons set
3 forth in RCW 41.56.030 Par. 2, a, b and c, and those employees classified either by state statute or
4 appropriate state regulatory agencies as being a "supervisory employee." No free-rider shall be
5 permitted to hold local office or participate in local chapter elections.
6

7 **Section 8.3.**

8 Nominations and elections shall be held during the month of May. Term of office shall be from
9 September 1 through August 31 of the following school year.
10

11 **Section 8.4.**

12 Nominations may be made by the nominating committee, but whether or not such nominating
13 committee is used, nominations shall be permitted from the floor at the meeting held for the election.
14

15 **Section 8.5.**

16 To be eligible, a dues paying member must be in good standing for thirty (30) days immediately
17 preceding the election. Any individual seeking to nominate a free-rider, shall be rejected. Further, a
18 previous free-rider may not run for office in PSE until he/she signs a dual authorization membership
19 form and has been a regular dues paying member for at least 12 months.
20

21 **Section 8.6.**

22 Members of the board of trustees shall be elected by secret ballot vote, and the balloting shall be so
23 conducted as to afford all members a reasonable opportunity to vote. At least ten (10) workdays
24 advance notice shall be given the membership prior to the holding of the election.
25

26 **Section 8.6.A.**

27 All members in good standing shall be eligible to vote for the positions of president, vice
28 president, secretary, treasurer, and membership chair. In the election of a trustee, only
29 members in the classification of employees that the trustee will represent shall be allowed to
30 vote. The transportation representative to the board of trustees shall be elected by members of
31 Transportation at a date in May or June. Time and location to be determined by the
32 transportation representative.
33

34 **Section 8.7.**

35 Every member of the board of trustees shall, upon assuming office, subscribe to the obligations
36 contained in these bylaws.
37

38 **Section 8.8. Recall of Member of the Board of Trustees – Recall Petition Requirements.**

39 Any chapter member in good standing may petition the Board of Trustees for the recall of any officer
40 (Respondent). Every recall petition must contain a clear statement of the specific charges against the
41 Respondent. Mere disagreement with the policies or positions of the Respondent shall not be grounds
42 for recall. A member's petition shall be supported by at least 20% of the chapter's members in good
43 standing (or if trustee is a classification representative, 20% of their entire classification). The recall
44 vote shall be supported by a 2/3 majority vote of the members of good standing attending a chapter (or
45 classification) meeting. No chapter (or classification) meeting vote regarding any recall petition will
46 be taken without five (5) workdays prior notice to all chapter (or classification) members.
47
48

1 **Section 8.9.**

2 Unexcused absences from three (3) board, labor/management, general membership, and/or special
3 meetings by a member of the board of trustees shall be due cause for removal of the board member
4 from the board of trustees. To be excused, written notice must be given to the president at least
5 twenty-four (24) hours in advance. In the case of an emergency, an explanation of the urgent
6 circumstances shall be submitted to the president as soon as possible. Removal of a board member
7 because of excessive absenteeism shall not require the 2/3 vote of the membership.

8
9 **Section 8.10.**

10 A vacancy in any position, except that of president, shall be filled by the members of the chapter in
11 accordance with the procedures set forth below:

12
13 **Section 8.10.A.**

14 In the event the president cannot serve the remainder of his/her current term, the vice president
15 shall serve as president for the completion of the term.

16
17 **Section 8.10.B.**

18 In the event of a vacancy in the office of vice president, secretary, treasurer, or membership
19 chair all members in good standing shall be notified of the vacancy and nominations solicited
20 for the position. Nominations shall be accepted for a period of ten (10) workdays following the
21 notification to members. The president shall call a special meeting of the chapter within ten
22 (10) workdays after nominations are closed to present each candidate and to hold the vote.
23 Each candidate for the position may submit a letter, or have three (3) minutes to address the
24 chapter prior to the vote to describe their qualifications and reasons they are seeking the
25 position. The vote will be held by secret ballot cast by all chapter members present at the
26 meeting.

27
28 **Section 8.10.C.**

29 Any other vacancy shall be filled only for the remainder of the term in which the vacancy
30 occurs; provided, however, that when vacancies occur in the office of trustee, the president
31 shall direct that a classification meeting be held and that the classification elect a successor for
32 the remainder of the vacant term. Election of the successor must be by majority vote.

33
34 **Section 8.10.D.**

35 Alternative voting method: In the case a meeting cannot be held, an alternative voting method
36 may be employed. The union board will set up a secret ballot box and voting by dues paying
37 members who must sign in will be held at a central location. Notification of the voting event
38 will be given at least twenty-four (24) hours in advance.

39
40 **Section 8.10.E.**

41 To determine the majority vote in the event that more than two candidates run for the office, the
42 candidate with the lowest vote total will be dropped from the ballot after each round of voting
43 until one candidate receives a majority of the votes cast.



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ARTICLE IX

DUTIES OF OFFICERS

Section 9.1.

The officers of this organization shall be a president or co-presidents, a vice president or vice-presidents, a secretary, treasurer, and a membership chair. The offices of secretary and treasurer may be held by one (1) member of the organization.

Section 9.2. President.

The president shall preside at all meetings of the chapter and of the board of trustees. The president shall be made aware of, and supervise all activities of the chapter; execute all instruments in its behalf; and work with PSE field staff, with the advice and consent of the board of trustees, to achieve the mission, vision, goals, and objectives of the chapter. The president shall appoint all special committees not otherwise provided for in the bylaws of the chapter, subject to the approval of the board of trustees, and oversee all committees. The president shall keep the Board of Trustees and membership fully informed regarding the progress and standing of the chapter in regard to the president's official acts; and perform all other duties of the office.

Section 9.3. Vice President.

The vice president shall act for the president in the president's absence and perform such other acts as the president or board of trustees may direct. The vice president is authorized, by the board of trustees, to act as a co-signer of checks drawn on the funds of the organization in place of or in addition to the president.

Section 9.3.A.

The vice president shall oversee the grievance committee process as the chairperson after attending the PSE Grievance Training.

Section 9.4. Secretary.

It shall be the duty of the secretary to keep records of the organization, the board of trustees and to perform such other acts as the president and board of trustees may direct. The secretary shall ensure that minutes of board of trustees and membership meetings are duly recorded. All minutes shall be reviewed and approved and then made available no more than ten (10) working days from the date of approval. General meeting minutes shall be approved by the membership at regularly scheduled chapter meetings.

Section 9.4.A.

The chapter secretary shall send to the PSE state office a list of names and addresses of its board of trustees and members, together with other information required by PSE and shall notify PSE of all changes in board members, members, and addresses.

Section 9.4.B.

Original signed copies of all documents pertaining to amendment to the collective bargaining agreement, dispute settlement agreement, grievance settlement agreement, or any other agreement or waiver which affects or pertains to wages, hours, or working conditions of the employees in the bargaining unit, or any agreement which would affect the rights of employees represented by PSE, or any agreement affecting the scope of any collective bargaining unit



1 shall be submitted to the regional service center, who will then forward the original to state
2 headquarters after appropriate copies have been made.

3
4 **Section 9.5. Treasurer.**

5 The treasurer shall receive and be accountable for all funds and monies belonging to the organization;
6 pay all obligations incurred by the organization in payment as authorized by the board of trustees;
7 maintain bank accounts and depositories designated by the board of trustees; and such money shall be
8 withdrawn only by checks signed by the president and/or vice president and the treasurer, and shall
9 render periodical reports as required by the board of trustees or by the membership; and keep an
10 accurate record of receipts and disbursements; and shall act as custodian of all properties of the
11 organization.

12
13 **Section 9.5.A.**

14 No check will be issued without a signed and dated receipt by the person submitting the receipt.
15 No check will be issued by the board without the reimbursement form being completed by the
16 person submitting the receipt.

17
18 **Section 9.5.B.**

19 All cash and checks will be deposited within five (5) banking days of receiving them. All
20 checks will be dated when received so there is a record of when the money was received and
21 when it was banked.

22
23 **Section 9.5.C.**

24 No check written to the Camas Chapter will ever be cashed by any member. The check will be
25 deposited directly into the PSE chapter account.

26
27 **Section 9.5.D.**

28 No check will be written for “cash” from the PSE funds.

29
30 **Section 9.5.E.**

31 Camas PSE bank cards will be issued in the name of the president, vice president and treasurer.
32 Bank cards will be used only with prior approval of the board of trustees. Cash withdrawals
33 will not be allowed with the bank cards. Treasurer will hold bank cards until needed.

34
35 **Section 9.5.F.**

36 Members in good standing shall have the right to a full and clear accounting of all organization
37 funds. At all levels such accounting shall include, but not be limited to, monthly financial
38 reports by appropriate fiscal officers which shall be made available for review upon request
39 (excluding July and August which will be included in the September report), and an annual
40 financial audit completed by September 30 each year by an audit committee consisting of no
41 less than three(3) members approved by the board of trustees.

42
43 **Section 9.5.G.**

44 Any expenditure over four hundred dollars (\$400.00) will be voted on by the membership.
45 Any expenditure of funds must be approved at a regularly scheduled board meeting and be duly
46 recorded in the minutes. Funds will be disbursed by the treasurer after board approval.

1 **Section 9.5.H.**

2 For the purpose of school levies and bonds, add to the budget annually, an amount not to
3 exceed \$200. The final amount will be determined by the board of trustees.
4

5 **Section 9.5.I.**

6 A budget for the following school year shall be prepared at the board meeting in September and
7 presented to the chapter at its general meeting in September for ratification. The budget should
8 show how much money is currently on hand, how much was received the prior year, and how it
9 will be spent for the coming year.
10

11 **Section 9.6. Trustee.**

12 A trustee shall represent the classification of employees which elected them and express to the board of
13 trustees the needs, desires, and concerns of the members in their classification.
14

15 **Section 9.6.A. Co-Trustee Unit Representative.**

16 A co-trustee shall act for the unit representative at board meetings in the unit representative's
17 absence. The co-trustee may perform other acts directed by the unit representative to assist the
18 classification of employees which elected them.
19

20 **Section 9.7. Membership Chair.**

21 A Membership Chair shall maintain membership records, service award pins, and track sub hours from
22 the school district talent department. The Membership Chair shall also track the school board minutes
23 for new hire, resignations, and retirement information.
24

25
26
27 **ARTICLE X**

28
29 **MISCELLANEOUS PROVISIONS**
30

31 **Section 10.1.**

32 This organization shall be at all times subject to the provisions of the articles of incorporation and
33 bylaws of the Public School Employees of Washington / SEIU Local 1948 association.
34

35 **Section 10.2.**

36 The board of trustees shall designate such standing committees and special committees as they
37 determine necessary in the carrying out of the objectives and purposes of this organization.
38

39 **Section 10.3.**

40 Except to the extent specified by the bylaws, no officer of this organization shall have the power to act
41 as agent for, or otherwise bind this organization in any way whatsoever. No member or group of
42 members or any other person or persons shall have the power to act on behalf of or otherwise bind the
43 organization except to the extent specifically authorized in writing by the president and board of
44 trustees of the organization. Whenever it is necessary to meet with the superintendent or district
45 administration for the school district, there shall be at least two (2) union officials present.
46
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48

1 **Section 10.4.**

2 Robert's Rules of Order, Revised, shall be the guide in all cases in which they are applicable, and in
3 which they are not inconsistent with the bylaws and special rules of this organization of the Public
4 School Employees of Washington / SEIU Local 1948 association.
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8 **ARTICLE XI**

9
10 **COMMITTEES AND DELEGATES**

11
12 **Section 11.1. Grievance Committee.**

13 A grievance committee shall be composed of the president or his/her designee and at least one unit
14 representative from each classification of employees in the chapter; and shall be responsible for
15 advising members of their rights as outlined in the state bylaws, Article XIV, State Grievance Panel.
16

17 **Section 11.1.A.**

18 The vice president shall oversee the grievance committee process as the chairperson after
19 attending the PSE Grievance Training.
20

21 **Section 11.2. Negotiating Committee.**

22 A negotiating committee shall consist of a representative elected from each classification of employees
23 represented by this bargaining unit. It is the responsibility of each representative to 1) meet prior to
24 negotiations with their classification to determine concerns and issues for negotiation; 2) to provide to
25 each member a copy of the Tentative Agreement five (5) working days before a vote for ratification.
26 This committee shall work with the PSE field representative in developing proposals and negotiating
27 agreements. This committee shall remain unchanged until January preceding the end of the current
28 contract.
29

30 **Section 11.3. Audit Committee.**

31 At the conclusion of each school year, a minimum of three (3) members at large will form an audit
32 committee which shall conduct an audit and submit their findings at the first general meeting of the
33 new school year so it may be submitted to the state prior to the fifteenth of October.
34

35 **Section 11.4. Election Committee.**

36 If deemed necessary, an election committee shall be selected by the board of trustees.
37

38 **Section 11.5. Annual Convention Delegates.**

39 Election of convention delegates will be held at the general membership meeting in the spring.
40 Notification of this meeting must be sent to all chapter members fifteen (15) days prior to the meeting.
41 Notice of this meeting will be submitted to the state office no later than thirty (30) days before this
42 election meeting. Delegates shall be elected by member vote. The names of the approved delegates
43 will be sent to the State PSE designee at least thirty (30) days prior to the convention. Approved
44 expenses incurred by elected delegates attending the annual convention shall be paid by the chapter or
45 in accordance with appropriate provisions of PSE state bylaws. In the event that PSE funds have been
46 disbursed for a member to attend convention, and the member does not fulfill their obligation to attend
47 without board approval of an emergency situation, said member will be responsible for reimbursing
48 any and all non-recoverable funds. Until said member reimburses the chapter for these non-recoverable

1 funds, said member will not be eligible to run for or be elected as a chapter convention delegate to future
2 conventions.

3
4 **Section 11.5.A.**

5 Travel will be done in an economical manner. Two (2) delegates, using a privately owned
6 vehicle, will be reimbursed for official highway mileage to and from the convention site at the
7 district mileage rate. If the maximum delegates allowed exceed space in two vehicles, a third
8 vehicle may be used and the owner will be reimbursed for official highway mileage to and from
9 the convention site at the district mileage rate. If travel by air, train, or other means is more
10 cost effective when other expenses are also considered (e.g., lodging, meals, release time, etc.),
11 with prior approval by the Board of Trustees, the delegate will be reimbursed.

12
13 **Section 11.5.B.**

14 Delegates may be reimbursed a maximum of up to fifty dollars (\$50.00) for three (3) meals per
15 day for meals not provided at convention and conferences. Alcohol is not included. Signed
16 receipts must be furnished to the treasurer for each person. Each person shall be reimbursed
17 within five (5) days of receipts being received by the treasurer, except during July and August.

18
19 **Section 11.5.C.**

20 Delegates who choose to stay overnight after convention is adjourned shall pay all expenses
21 incurred, including room and meals. Delegates who choose to stay overnight after convention
22 adjournment shall have room and meals paid for by the chapter only if the immediate return trip
23 will end past eight (8) PM or due to inclement weather conditions.

24
25 **Section 11.5.D.**

26 Delegates who choose to stay overnight the day before convention begins shall have their room
27 and meal expenses paid for by the chapter.

28
29 **11.6. Scholarship Committee.**

30 A scholarship committee shall be made up of at least three (3) chapter members who have no family
31 members in the current graduating class. Scholarships are open to high school seniors of Camas PSE
32 members in good standing. This includes members who have legal guardianship of a high school
33 senior. Applications will be made available to students in February of the graduating year. Completed
34 applications must be returned by U.S. mail and postmarked no later than the designated deadline.
35 Inter-district mail will not be accepted. The PSE chapter secretary will redact personal information
36 before the scholarship committee receives the applications for review. This will provide for an
37 impartial selection. Funds will be provided for scholarships in the annual chapter budget. A
38 scholarship will be awarded to the top two (2) applicants per the scoring rubric: provided, funds are
39 available.

40
41 **Section 11.7.**

42 No free-rider may serve on any committee until the following conditions are met; sign a dual
43 authorization membership form and be a regular dues paying member for at least twelve (12) months.
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ARTICLE XII

AMENDMENTS

Section 12.1.

These bylaws may be amended by a majority vote of the members present at any general meeting. A notice of the intent to amend any specific provision shall be given to a member of the board of trustees at least ten (10) days prior to the meeting at which said vote is to be taken. The membership shall receive copies of proposed bylaw changes at least seven (7) days prior to the meeting for the purpose of reviewing the proposed changes.

Amended January 23, 1986

Amended May 1987

Amended May 1991

Amended March 1992

Amended March 31, 1993

Amended March 27, 1996

Amended March 26, 1997

Amended March 30, 1998

Amended March 27, 2000

Amended June 11, 2001

Amended April 24, 2006

Amended March 13, 2008

Amended March 23, 2009

Amended June 7, 2010

Amended May 18, 2011

Amended September 27, 2012

Amended May 23, 2013

Amended August 24, 2020

BY: Lorraine Schmid
Lorraine Schmid, Chapter President

DATE: 9-24-2020

